

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background:

The Liaison Office with the European Union and Belgium in Brussels (LOB) follows the work of the European institutions (Commission, Parliament, Council, European Economic and Social Committee, Committee of the Regions) and other European Union bodies in areas of relevance to FAO's policies and programmes. The Office facilitates the Organization's communication and cooperation with these institutions, as well as serving as liaison to the Organisation for African Caribbean and Pacific States, the Belgian Federal and Regional Governments and institutions, academia, private sector, NGOs and UN Agencies based in Belgium. It provides policy advice, mobilizes resources and foster the exchange of information with FAO in priority areas, including agriculture, food security and nutrition aid, biodiversity, natural resources, consumer protection, fishery and forestry.

The position is located in Brussels, Belgium.

Duties and responsibilities:

The incumbent will work under the overall supervision of the Director of the FAO Liaison Office Brussels (FAOLOB). The intern will deliver on the following work plan activities (potentially to be revised/updated at mid-term):

- 1. Attend specific meetings and events (virtual and/or in -person) related to the FAO global mandate;**
- 2. Produce articles, photos, brief reports of such meetings and events.**
- 3. Assist with research, collection and drafting of material related to the work of the office.**
- 4. Take part in the preparation of activities of the office, support the advocacy, communication and liaison work of the office**
- 5. Help in targeting and disseminating FAO resources, tools and data**
- 6. Perform other related duties as required.**

EXPECTED OUTPUTS

Expected outputs: At the end of the assignment, the intern will present a short report in line with the mandate of the organization

REQUIRED COMPETENCIES

- Communication
- Teamwork
- Results Focus
- Partnering and Advocating

Minimum requirements:

- Enrolled in an under-graduate, graduate degree of a bona fide (i.e. listed in the IAU/UNESCO data base) educational institutions in a relevant field or recently graduated. Preference will go to applicants currently enrolled in or recently graduated from a post-graduate university programme in a relevant field.
- Working level communication skills in English, both orally and in writing, with working-level knowledge of French.
- Computer literate in standard software applications (mainly Microsoft Office)
- Able to work under pressure within multidisciplinary and diverse cultural background teams.
- Interest in FAO mandate and multilateral cooperation.

Interested applicants should apply here (copy link in browser):

https://jobs.fao.org/careersection/fao_external/jobdetail.ftl?lang=en&searchExpanded=true&job=2200147